

Minutes of a meeting of the Finance Committee held on  
Thursday 2nd May 2024 at 7pm in the Leeds Hall.

Attendees: Mr A Goodsell, Mr R Taylor and Mr G Walker

- 1) **Apologies for Absence**  
Mr A Martin and Mr A Short
- 2) **Receipts & Payments 2023/2024**  
Initial sheet circulated – clerk still working on the final figures as the year has been worked on both the old spread sheet cash book system and the new Scribe Accounts. When complete will circulate to Mr Goodsell and the committee and then present to full council at the meeting on 16th May. From April 2024 this will be checked monthly and signed by Mr Goodsell. Annual CII records are on the Parish Council website.
- 3) **Bank Reconciliation**  
As item 2
- 4) **Fixed Assets/Asset Register**  
Draft Register circulated – Items under £1,000 under revised Financial Regulations need not be shown. Therefore Planters and notice-boards removed. Defibrillators now obsolete, Mr Taylor will take them to the recycling centre, and the new machines ordered so will be removed from the register and new machines will be added when purchased, If unable to site at the Marigild Tavern other options could be Starbucks, hotel in Eye Green.
- 5) **Audit 2023/2024**  
Internal Auditor due to visit on 15th May. Majority of last year's recommendations have been implemented, remainder are ongoing.
- 6) **Parish Council Bank Account**  
Balance as at 30th April 2024 noted
- 7) **Parish Council Investments**  
New investment account paperwork completed and sent together with opening cheque but bank has now said it can only do a 5 year investment bond and not a 1 year investment as requested. The clerk will now find 2 new banks/building societies – Nationwide and Santander? that can do a 1 year bond.
- 8) **Review Financial Regulations**  
As per item 4 – fixed asset limit to be raised to £1,000  
Otherwise all ok.
- 9) **Matters to be Considered**  
None